

REVIEW OF A PROFESSIONAL SCOPE OF PRACTICE UNDER THE *REGULATED HEALTH PROFESSIONS ACT*

APPLICANT'S QUESTIONNAIRE

Health professions that have requested or are sponsors of a proposed change in scope of practice must complete this questionnaire and submit it to HPRAC, preferably in MS Word. Responses to the questionnaire, which must be made by a specific date designated for the project, will be posted on the HPRAC website and will be available in hard copy on request, for response and comment by individuals and organizations with an interest in the matter. HPRAC may schedule a subsequent information meeting with the applicant or sponsor to discuss the timeframe for consideration of the matter and other project management details.

Profession Information

All applicants should answer the following question:

1. Does your current scope of practice accurately reflect your profession's current activities, functions, roles and responsibilities?

If the answer to question #1 is no, then please answer the remaining questions (only those that apply) as thoroughly as possible:

2. Name the profession for which a change in scope of practice is being sought, and the professional Act that would require amendment
3. Describe the change in scope of practice being sought
4. Name of the College/association/group making the request, or sponsoring the proposal for change, if applicable
5. Address/website/e-mail
6. Telephone and fax numbers
7. Contact person (including day telephone numbers)
8. List other professions, organizations or individuals who could provide relevant information applicable to the proposed change in scope of practice of your profession. Please provide contact names, addresses and contact numbers where possible.

FOR ASSOCIATIONS

9. Names and positions of the directors and officers
10. Length of time the association has existed as a representative organization for the profession
11. List name(s) of any provincial, national or international association(s) for this profession with which your association is affiliated or who have an interest in this application. Please provide contact names, addresses and contact numbers where possible.

DETAILS OF THE PROPOSAL

Legislative Changes

12. What are the exact changes that you propose to the profession's scope of practice (scope of practice statement, controlled acts, title protection, harm clause, regulations, exemptions or exceptions that may apply to the profession, standards of practice, guidelines, policies and by-laws developed by the College, other legislation that may apply to the profession, and other relevant matters)? How are these proposed changes related to the profession and its current scope of practice?
13. How does current legislation (profession-specific and/or other) prevent or limit members of the profession from performing to the full extent of the proposed scope of practice?

Collaboration

14. Do members of your profession practice in a collaborative or team environment where a change in scope of practice and the recognition of existing or new competencies will contribute to multidisciplinary health care delivery? Please describe any consultation process that has occurred with other professions.

Public Interest

15. Describe how the proposed changes to the scope of practice of the profession are in the public interest. Please consider and describe the influence of any of the following factors:
 - a. Gaps in professional services
 - b. Epidemiological trends in illness and disease
 - c. Changing public need for services and increased public awareness of available services
 - d. Waiting times for health care services
 - e. Geographic variation in availability and diversity of health care providers across the province
 - f. Changing technology
 - g. Demographic trends
 - h. Promotion of collaborative scopes of practice
 - i. Patient safety
 - j. Wellness and health promotion

- k. Health human resources issues
 - l. Professional competencies not currently recognized
 - m. Access to services in remote, rural or under serviced areas
16. How would this proposed change in scope of practice affect the public's access to health professions of choice?
17. How would the proposed change in scope of practice affect current members of the profession? Of other health professions? Of the public? Describe the effect the proposed change in scope of practice might have on:
- a. Practitioner availability;
 - b. Education and training programs, including continuing education;
 - c. Enhancement of quality of services;
 - d. Costs to patients or clients;
 - e. Access to services;
 - f. Service efficiency;
 - g. Inter-professional care delivery;
 - h. Economic issues; and
 - i. Other impacts.
18. Are members of your profession in favour of this change in scope of practice? Please describe any consultation process and the response achieved.
19. Describe any consultative process with other professions that might be impacted by these proposed changes.

Risk of Harm

20. How will the risk of harm to the patient or client be affected by the proposed change in scope of practice?
21. What other regulated and unregulated professions are currently providing care with the competencies proposed as an expansion to your scope of practice? By what means are they performing it? (under delegation, supervision or on their own initiative?)

22. Specify the circumstances (if any) under which a member of the profession should be required to refer a patient/client to another health professional, both currently and in the context of the proposed change in scope of practice.
23. If this proposal is in relation to a current supervisory relationship with another regulated health profession, please explain why this relationship is no longer in the public interest. Please describe the profession's need for independence/autonomy in practice.
24. Does the proposed change in scope of practice require the creation of a new controlled act or an extension of or change to an existing controlled act? Does it require delegation or authority to perform an existing controlled act or subset of an existing controlled act?
25. If the proposed change in scope of practice involves an additional controlled act being authorized to the profession, specify the circumstances (if any) under which a member of the profession should be permitted to delegate that act. In addition, please describe any consultation process that has occurred with other regulatory bodies that have authority to perform and delegate this controlled act.

Competencies / Educational requirements for practice

26. Are the entry-to-practise (didactic and clinical) education and training requirements of the profession sufficient to support the proposed change in scope of practice? What methods are used to determine this sufficiency? What additional qualifications might be necessary?
27. Do members of the profession currently have the competencies to perform the proposed scope of practice? Does this extend to some or all members of the profession?
28. What effect will the proposed change in scope of practice have on members of your profession who are already in practice? How will they be made current with the changes, and how will their competency be assessed? What quality improvement/quality measurement programs should or will be put into place? What educational bridging programs will be necessary for current members to practise with the proposed scope?
29. How should the College ensure that members maintain competence in this area? How should the College evaluate the membership's competence in this area? What additional demands might be put on the profession?

30. Describe any obligations or agreements on trade and mobility that may be affected by the proposed change in scope of practice for the profession. What are your plans to address any trade/mobility issues?

Public education

31. How do you propose to educate or advise the public of this change in scope of practice?

Other jurisdictions

32. What is the experience in other Canadian jurisdictions? Please provide copies of relevant statutes and regulations.

33. What is the experience in other International jurisdictions?

Costs/Benefits

34. What are the potential costs and benefits to the public and the profession in allowing this change in scope of practice? Please consider and describe the impact of any of the following economic factors:

1. Direct patient benefits/costs;
2. Benefits and costs to the broader health care service delivery system;
3. Benefits and costs associated with wait times;
4. Workload, training and development costs;
5. Costs associated with educational and regulatory sector involvement.

35. Is there any other relevant information that HPRAC should consider when reviewing your proposal for a change in scope of practice?

COMPLETING AND SUBMITTING THE APPLICATION

The response to the questionnaire should be submitted electronically, preferably in MS Word, to HPRAC at the following e-mail address:

HPRACSubmissions@ontario.ca

In addition, a hard copy should be mailed to:

HPRAC – Health Professions Regulatory Advisory Council
56 Wellesley St. West
12th Floor
Toronto, ON
M5S 2S3

Tel: (416) 326-1550

Fax: (416) 326-1549

The review will only commence if the Advisory Council is satisfied, at its discretion that all of the criteria have been addressed and all supporting documentation has been submitted.