

## Timelines: Dental Assistants Referral

The following table includes the currently anticipated timeline for this referral. Please note that these are tentative timelines. The timelines may be changed without prior notice.

Project Activity	Description	Lead	Start Date/End Date
Preparation of Applicant's Proposal	Applicant will prepare a proposal. This proposal will function as the applicant's business case for regulating Dental Assistants (DAs) in Ontario.	Applicant (Ontario Dental Assistants Association)	August 03, 2011/November 10, 2011
Review of Application by HPRAC	HPRAC will review the application for completeness. In case of deficiencies, HPRAC may request the applicant to submit further information to complete the application.	HPRAC	November 14, 2011/November 30, 2011
Implementation of Stakeholder Consultation Program	This phase will include obtaining views of stakeholders on the regulation of DAs in Ontario. Stakeholders will have an opportunity to review and comment on applicant's proposal to HPRAC. HPRAC will use a variety of mechanisms to obtain stakeholder input, including social media, focus groups, direct outreach to stakeholders, web-based surveys, etc. If required, HPRAC will hold focus group sessions outside of Greater Toronto Area.	HPRAC	December 01, 2011/ February 29, 2012
Data Validation, Analysis, Synthesis & Follow-up	This phase will involve validation of data gathered, as well as analysis and synthesis of all information gathered from research and stakeholder consultations. This phase will also include any follow-up actions required to fill any data voids. During this phase the secretariat staff will develop evidence-informed policy options to be considered by the Advisory Council in developing recommendations.	HPRAC	March 1, 2012/April 30, 2012
Develop/Finalize Recommendations & Submission of Report to the Minister	Once developed, HPRAC will submit its recommendations on the regulation of Dental Assistants under the <i>RHPA</i> in a report to the Minister of Health and Long-Term Care for consideration. The report will be submitted in both official languages. All HPRAC reports to the Minister remain confidential until released by the Minister.	HPRAC	May 1, 2012/ August 31, 2012
<b>Anticipated Completion Date: August 31, 2012</b>			